



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY

Office of the Schools Division Superintendent

2 September 2024

DIVISION MEMORANDUM

No. 643 s.2024

**MEETING OF LIBRARY HUBS IN-CHARGE
FOR THE MONTH OF SEPTEMBER 2024**

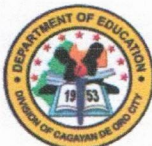
TO:

Assistant Schools Division Superintendent
Chief, Curriculum and Teaching Division
Curriculum and Teaching Division Personnel
Concerned Public Elementary and Secondary School Heads
This Division

1. Library Hubs In-Charge are hereby directed to convene on September 4, 2024 at 1:00 in the afternoon at Bulua Library Hub, Bulua National High School.
2. The following personnel shall attend the meeting:

Rochelle A. Luzano
Grace S. Patcho
Marichu Reyes
Hirojim S. Enero
3. Concerned personnel shall prepare and submit the following reports:
 - a. Action Plan for SY 2024-2025
 - b. Frequency Borrowing Report for Month of August 2024
 - c. Library Hub Inventory Report as of August 2024
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of age, gender and sexual orientation, disability, religion, and ethnicity.
5. Immediate compliance with this Memorandum is desired.


ROY ANGELO E. GAZO
Schools Division Superintendent



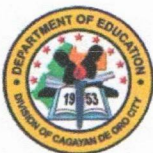
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Email Address: cagayandeoro.city@deped.gov.ph

Encl.: As stated

To be indicated in the Perpetual Index
under the following subjects:

LEARNING RESOURCES LIBRARY

RAL-/DM- special meeting of library hubs in-charge for the month of September 2024
September 2, 2024



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